



WELCOME

Welcome to St. Anthony's Catholic School located in the beautiful town of Chalk River in the heart of the Ottawa Valley. We are an inclusive Catholic educational school community that celebrates the potential and spirit of all children: encouraging them to strive for their goals and to be the best possible ambassadors to our families, global stewards to our environment, and role models for the future.

Our school houses approximately 140 students from Kindergarten through to Grade 8. We are a diverse community compiled of local families, Military families and many others. All are here for the common purpose to enrich their faith life while being part of an exceptional school family and community. We work in partnership with Garrison Petawawa, CNL, the CWL and Knights of Columbus. We work collaboratively with our parish priest, Father Terry Sirosky.

At St. Anthony's Catholic School, we pride ourselves not only on our unique Catholic identity, but also on our academic excellence and extra-curricular activities for our students. We are teaching our children to be the hope for the future and we strive to give them as many opportunities and experiences to nurture their giftedness and potential.

We look forward to seeing all of you throughout the year. All the best for an enjoyable and successful 2017-2018!

Principal: Mr. Dave Noble
Vice Principal: Mrs. Katie Edwards-Ethier

School Secretary: Mrs. Sandra Conrad

Parish Priest: Father Terry Sirosky

Teachers: Ms. Alaina Campbell JK/SK
Mrs. Crystal Pitre ECE

Mrs. Alicia Stubb JK/SK
Mrs. Tina Dedo ECE

Ms. Stephanie Baltazar 1
Mrs. Jenny Calver 2
Miss. Jennifer Boyle 3
Mrs. Michelle Labelle 4/5
Mr. Jody Shaddick 6/7/8

FSL: Mme. Susan Finley/Jessica Bigda
Special Education: Katie Edwards-Ethier/Jessica Bigda
Music: Miss. Colleen O'Brien

Educational Assistants: Mrs. Catherine Gribbons
Mrs. Maggie Kelly
Mrs. Barb Biskup
Mrs. Carolyn Rafuse

Custodian: Mrs. Linda Chapman

Noon Hour Supervisor: Mrs. Kathy Dupuis
Mrs. Debbie Beard

School Counselor: Mrs. Susan Hanniman

for students in Grades 6 – 8. The dates vary slightly from year to year. Parent meetings are held in preparation for these sacraments.

LATENESS

Prompt, on-time arrival is a very important aspect of attendance. Being late for class disrupts the learning of the student who is late and also distracts other students in the class from their lesson. In realizing that some students may be late due to medical appointments, it is essential that they report to the office upon arrival.

VISITORS

We welcome visitors to our school as they enrich the lives of students in a variety of ways. As part of the Safe Schools Policy, our doors remain locked at all times. Please ring our doorbell upon arrival and we kindly ask **all** visitors to report to the office before proceeding elsewhere in the school. Visitors are asked to sign in at the front desk and wear a visitor's badge while in the school.

ANAPHYLAXIS POLICY

We have students at St. Anthony's who have life-threatening allergies to nuts and nut products. We ask all parents to avoid sending any food to the school which may contain traces of nuts. Individual classrooms that have a student with nut allergies will have lunches checked. To further keep our school nut-free, we do **NOT** allow any home baked goods to be passed out to other students into our school in order to prevent cross-contamination. Products with a "peanut-free" symbol are acceptable for lunch and for such events has Hallowe'en, Christmas and Valentine's Day.

BICYCLES

Students are most welcome to ride their bicycles to school. For safety reasons they are expected to walk the bicycles while on the school grounds. Helmets **must** be worn.

DROPPING OFF / PICKING UP STUDENTS

Students who are dropped off at school before 9:10 am are to join the other students in the yard. At the end of the day, parents who are picking up students are asked to proceed to the pick up fence beside the Church. Bus students proceed to the bus loading zone on the other side of the school. Walkers are dismissed on Legion Street. Parents are asked to **NOT** park on Legion Street. If picking up your child in the middle of the day, please sign your child out at the school office.

- Refrain from throwing things out the windows or around the bus.
- Talk quietly.
- Refrain from using abusive or profane language.
- Adhere to our "hands off" policy.
- Follow the bus driver's instructions.

The consumption of food or drink is not allowed on the bus as per School Board Policy. This alleviates health and safety concerns regarding food allergies and choking.

Should a driver be unable to secure the cooperation of a misbehaving student, he/she shall immediately report to the principal the name of the student and the nature of the offense using the Breach of Discipline Report Form. The principal will take any action deemed necessary, which may include withdrawal of the student's school bus privileges. Parents will be notified of any school bus suspension. Withdrawal of bus privileges does not exempt the student from regular school attendance.

BUS PASSES

Bus passes can be issued in emergency situations.

SCHOOL BUS CANCELLATIONS/BREAKDOWNS/DELAYS

When extreme circumstances warrant a cancellation of general area school bus services, this information will be broadcast on Star 96.7 FM, MY FM 104.9 and on the school board or the RCJTC websites. The radio announcements will start anytime after 6:15 a.m. with updates about every 15 minutes before and after news time. In the case of a school bus breakdown or delay en route, it may not be possible to contact parents. This information may be put on Star 96.7 FM or MY FM 104.9 radio stations. Information will also be posted on the RCCDSB website: rccdsb.edu.on.ca. Parents are also asked to go to www.onthebus.ca for further information. Parents are asked to please NOT call the radio stations, the bus company or the driver regarding bus cancellations. Our school will remain open, unless you are informed otherwise. If you do bring your children to school on days that buses are cancelled, you will also need to pick them up at 3:30. Parents are encouraged to monitor the driving conditions.

EMERGENCY SCHOOL CLOSING

In the event of severe weather or other emergency conditions causing the school to close early, children will not be sent to an empty house. Staff members will phone the names in the order listed on the information update sheets filled in at the start of the year.

PLAYGROUND & PLAY EQUIPMENT

Students are expected to use playground apparatus in a responsible manner and for the purposes for which the apparatus was intended. Students are prohibited from using bicycles, hockey sticks, skateboards, roller blades, etc. on school grounds. Students are allowed to use tennis balls, nerf type balls, baseballs, soccer balls, basketballs, and skipping ropes.

Toys and or/actions that promote imaginary violent play such as toy guns, war toys, or toys/actions that glorify violent personalities or violent behaviour are unacceptable in the school.

In order to provide a safe environment for all students, behaviours, which are reckless and endanger the safety of others, are not permitted in the school, on the playground, on buses, or at any function that is part of a school activity. Such behaviours include, but are not limited to: pushing and shoving, play-fighting, piggy-back riding, tripping, snowball throwing, etc. We remind our students of our **"HANDS OFF POLICY"**.

PEDICULOSIS

1. Available volunteers will check all classes when deemed necessary by the principal.
2. Volunteers will inform principal/administration of any child they suspect may have lice. A call to the parents or alternate numbers will be made by the office administration. Education involving treatment and policy will be offered.
3. It is the responsibility of the school to inform parents that there are suspected cases of lice and to encourage parents to check their children's heads daily. Upon the discretion of the principal, a decision will be made as to whether the child remains in the classroom or waits at the office. The teacher will be informed in order to minimize head to head contact with others.
4. Parents are responsible for treatment.
5. The child returns after one treatment and all nits are removed.
6. Parents bring the child back to school and have school personnel check the child.
7. The school may utilize a funding source to support any family who may need assistance purchasing shampoos, combs, etc.
8. If there are cases in the school, repeat screenings will occur weekly (depending upon the availability of volunteers) until the school is nit-free for three weeks.

to begin with measures of support and encouragement and to resort to punitive measures if these forms of encouragement fail. Some possible courses of action include:

- A meeting between the student and staff member;
- Teacher contact with the student's parents/guardians;
- A referral of the student to the principal;
- A conference between the parents/guardians and the principal and other staff;
- A referral to an outside agency by the school or parents;
- A referral following parental/guardian consultation to legal authorities;
- All forms of encouragement and counsel which might impress the importance of respecting rights upon the student (rewards, incentives, etc.)
- A behavioural/performance program contract with a student and his/her parent/guardian;
- Withdrawal from class;
- Detention;
- Removal of privileges (i.e. membership in clubs or teams, participation in school trips, etc.)
- Provision of services around the school (i.e. grounds maintenance, classroom duties);
- Suspension;
- Expulsion;
- Criminal charges

Students are always entitled to a full disclosure of any charges against them and the nature of any evidence to support such charges. They are also entitled to present their version of the issue to the administration. Staff and students at St. Anthony's Catholic School are encouraged to strive towards self-discipline and continuous growth. Our key words are: RESPECT and RESPONSIBILITY. Students are expected to behave in a manner that will give evidence of respect.

- Skirts/dresses/shorts must be at least the length of the fingertips when standing with arms at the side. At no time are undergarments to be visible.
- Hats are to be removed upon entering the school.

At the discretion of the teacher, students who do not follow the acceptable dress code may be asked to wear a T-shirt issued by the school or stay in their classroom until their parents are able to bring appropriate clothing to school.

I have read and discussed the Code of Behaviour with my child.

Please follow the link below to show evidence that you have read over the Code of Conduct.

https://docs.google.com/forms/d/1tNFTbq5gieK3fQOpCN4BF5TwponVKdFpR0n-luUeDLs/viewform?usp=send_form

“Let the little children come to me, and do not hinder them, for of such is the kingdom of God. And he put his arms about them, and laying his hands upon them, he began to bless them.”

Mark 10:13