



RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD CATHOLIC SCHOOL LEASE AGREEMENT

Provincial legislation states that only Roman Catholics have the right to direct their taxes to the “separate” school system. If either of the joint owners/tenants of a property is non-Roman Catholic, the property is automatically assessed “public”. This applies even if the non-Roman Catholic requests to be a “separate” school supporter.

In order for the school support to be directed “separate”, a “Catholic School Lease Agreement” must be executed. The **Roman Catholic** is indicated as a “**Tenant**” (**Lessee**), and the **non-Roman Catholic** as a “**Spouse**” (**Lessor**). This legal arrangement does not affect the ownership of the property in any way. It is used for school support purposes only.

You will note that the Lease is automatically renewable as long as you reside at the same address. A new lease must be completed each time you move.

I _____, a **Non-Catholic lessor**, hereby agree to and with _____, a **Roman Catholic lessee**, to lease the premises situated at **(Address)** _____, in the **municipality** of _____ in the County of Renfrew, for a term of one (1) year, to be computed **from** _____ and automatically renewable annually thereafter at an annual rental of two dollars (\$2.00). It is also agreed that this lease may be terminated upon thirty (30) days notice given in writing by either party.

THE PARTIES further agree that the intent in granting this lease is to allow the subject property to be assessed on the basis of being a “Separate School Supporter”.

THIS LEASE shall not affect the ownership of the property in any way whatsoever, nor will it be registered.

THE RENFREW COUNTY CATHOLIC DISTRICT SCHOOL BOARD shall be deemed Agent for the School Support.

Dated in _____ Ontario, this _____ **day** of _____, **20** _____

Non-Roman Catholic Lessor

Roman Catholic Lessee

(Roll #: 47 _____
(to be completed by Board Office)

Submit to: 499 Pembroke Street West, Pembroke Ontario K8A 5P1
Telephone (613) 735-1031
Website: www.rccdsb.ca

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CATHOLIC SCHOOL LEASE AGREEMENT INFORMATION SHEET

Provincial Legislation states that only Roman Catholics have the right to direct taxes to the Catholic School System. Residential property taxes cannot be split between the Catholic and the Public School Boards. Therefore, if either of the joint owners or joint tenants of a property is non-Catholic, the property is automatically assessed public, by default, for school tax purposes.

However, in a mixed religion situation, legislation, also, provides for a “Catholic School Lease Agreement”. The lease permits the Catholic owner/tenant to direct the school taxes portion of the property taxes to the Catholic School System. In effect, the Catholic (lessee) owner/tenant leases the property, “on paper” from the non-Catholic (lessor) owner/tenant. As a result, the Catholic becomes the tenant, who can direct the taxes, and the non-Catholic becomes a spouse.

The Agreement is bound by an annual fee of \$2.00 which is payable between spouses, i.e., the Catholic spouse pays the non-Catholic spouse. All forms finalized in a court of law must have a money factor attached to make it legal. Hence, the \$2.00 fee which does not necessarily have to be paid between spouses. However, the wording must appear on the form to make it legal.

The Agreement is automatically renewable annually, unless you move. In the event of a change of address, your declaration of school support does not change with you and will default public. Therefore, you must advise the Catholic School Board of your move and change of address. New forms will be forwarded to you at that time.

Should you have any further questions, contact the Board’s at (613) 735-1031 or 1-800-267-0191, Extension 207.

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